

Westchester Elementary PTA
General PTA Meeting Minutes
May 14, 2019 at 6:00 pm

Call to order: Laura Luzniak called to order the general PTA meeting at 6:07 pm on May 14, 2019. Meeting adjourned at 6:53 pm.

General PTA Meeting

Laura Luzniak provided the minutes from the previous meeting. Minutes were reviewed. Carli motioned to approve the minutes. Valerie 2nd. All approve.

Budget to date: Carli provided the update.

- Night of the Arts brought in \$2,545 in cash. In the budget that will be distributed in August, there will be an expense of \$3,744 for Night of the Arts. There are some topics of discussion to add line items.
- Comfort packs: We received donations from Ultimate Software and Coca Cola. We also received donations of lollipops. The PTA bought the bleed control kits. Administration is requesting other items to put in the backpacks. We would like to add up to \$350 to the safety and security line item, which would increase the current budget from \$2,000 to \$2,350. This would allow us to purchase flashlights, mini first aid kits, and hand sanitizer for the comfort packs. Tamara motioned to approve the line item increase from \$2,000 to \$2,350. Noelia 2nd. All approve. None oppose.
- Beautification committee: We would like to put together a beautification committee to improve the school. We would like to begin in the summer. We would like to add \$1,000 to the interim spending line item for this purpose. Heather Zardus motioned to approve the change. Nelly 2nd.
- Fame cards and T-shirt expenses: We currently have a line item to include an expense of \$500 for Fame cards. We did not use the cards this year.
- MaryBeth Gebbia motioned to leave \$5,000 in the t-shirt line item, take \$500 from the Fame cards, and add \$1,000 to school beautification. Nelly 2nd. All in favor. None opposed.

Administration & Security Update: Ms. Miniet provided the update.

- Administration appreciates the volunteers who helped with proctoring and teacher appreciation week.
- The debate team won an award.
- Security: They are still working on the fob system. We are still next in line to have this completed. We are also getting more cameras installed.
- PTA ordered 62 bleed kits; Administration ordered the rest that we needed (10).

Elections:

- President: Carli Suarez
- VP Programming: Nelly Gibilterra

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- VP Fundraising: Stephanie Stewart
- VP Membership: Marlee Ramirez-Santana
- Secretary: Tamara Alvarez
- Treasurer: Elizabeth Fazio

MaryBeth Gebbia proposed the slate of nominees and asked for any additional nominees. No other nominees were presented. Mary Beth motioned to elect the slate. Valerie 2nd. Celine 3rd. All approve. None oppose.

Night of the Arts: We brought in approximately \$2,000 in sales of food, art, and raffles at the event including the money that was raised at the third grade show. The music department has purchased a baby grand piano for \$800 and a dehumidifier for the music room. Ms. Colosi has purchased a slab roller with a wedge desk for the art room.

Teacher appreciation: Carli provided the update. The theme was “Teachers make a World of Difference.” Monday was American-themed with a lunch of burgers, hot dogs, and apple pie. Tuesday was Swedish-themed with Boca Beauty Academy giving massages to the teachers. Wednesday was treats and sweets from all around the world. Thursday was Caribbean-themed with, virgin colodas and daiquiris. Student Government hosted an Italian lunch for the teachers on Friday. The teachers also had a raffle, where everyone received something. We stayed within budget throughout.

Yearbook: Yearbooks went home already. Regular sales will start tomorrow morning in the cafeteria from 7:30 am to 8:00 am and after school from 2:30 pm to 5:30 pm until they sell out. They will take credit cards or cash. Credit cards will have an additional charge. Last year the yearbook won an award.

Fifth Grade Committee: Rani provided the update. They need assistance decorating from 2:30 – 6:00 pm from Monday through Thursday. They need assistance after the dance on Friday until 9:00 pm.

Zen Room: MaryBeth provided the update. The Zen Room has changed location. With the funds from after-care, they have been able to purchase supplies for the room. We will not know what else they need until next year when it’s all set up. Ms. Fox has requested donations of Spanish language books for the Zen Room.

SAC/SAF Meeting: The last meeting will be on May 28th at 2:15 pm. Valerie should have a report from the next North Area meeting.

Box Tops: Danielle provided the update. Box Tops are going digital. There will be an app for parents to download. The company will still accept the clipped Box Tops, but they are phasing them out. Once we have the information, we will put it on the

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website. We are still collecting box tops until they are no longer on the products. We received \$770 for our last submission.

School Beautification Committee: Board ends on June 30. Once the new board kicks in, we can transition and work on beautification.

Membership: Membership is available to purchase online now for next year. Membership cards should be available to pick up at Meet & Greet.

Back to School Committee: We assist administration in putting together back to school packets. We also put together "boo hoo bags" for parents on Independence Day. We may want to have a committee to coordinate volunteers.

Volunteer Forms: We can still turn volunteer forms in to the Ms. Goodman.

Initiative: We would like to take donations of school supplies and gently used backpacks to give to students in need for the new school year.

School Supply Packs: These are currently on sale. When ordering, select the grade your student is going into next year. Last year, we received approximately 8% profit from the supply packs; this year, we will receive approximately 10% profit.

Meeting adjourned by Laura Luzniak at 6:53 pm.

UNAPPROVED